

Summer & Winter Session Course Drop/Withdrawal Guide

Student Schedule	Enrollment Pattern	If Student Drops a Course	Required Action
Summer Example 1	1 First Five-Week Course 1 Second Five-Week Course 1 Ten-Week Course	Drops any of the three courses	Withdrawal required for the specific summer term because each summer term is considered a separate part of summer.
Summer Example 2	2 First Five-Week Courses 1 Second Five-Week Course	Drops one of the First Five-Week courses	Drop Form only because the student remains enrolled in another First Five-Week course.
Summer Example 2	2 First Five-Week Courses 1 Second Five-Week Course	Drops the only Second Five-Week course	Withdrawal required because it is the only course in the Second Five-Week term.
Winter Example 1	2 Winter Session Courses	Drops one Winter Session course	Drop Form only because the student remains enrolled in another Winter Session course.
Winter Example 2	1 Winter Session Course	Drops the Winter Session course	Withdrawal required because it is the only Winter Session course in which the student is enrolled.

Quick Rule of Thumb

Situation	Action
Student remains enrolled in at least one course within that term/session	Drop Form
Student is dropping their last/only course within that term/session	Withdrawal Request in Banner