



MISSISSIPPI STATE UNIVERSITY™
CENTER FOR ADVISING

ACADEMIC SUCCESS *CHECKLIST*

- 1. LEARN YOUR ACADEMIC ADVISOR'S NAME AND CONTACT INFORMATION.**
 - Login to myState > Under My Resources you can find your assigned advisor.
- 2. REVIEW YOUR CLASS SCHEDULE.**
 - Login to myState > Banner tab > Student > Under Academic Records, click View Class Schedule and Grades
 - Always contact your advisor before making changes to your class schedule.
- 3. DOWNLOAD THESE APPS ONTO YOUR DEVICES, LOG IN, AND TURN YOUR NOTIFICATIONS ON.**
 - Canvas Student
 - Microsoft Outlook (MSU Email)
 - Duo (Two-Factor Authentication)
- 4. FOLLOW MSU'S ACADEMIC CALENDAR.**
- 5. COMPLETE YOUR REGISTRATION CHECKLIST EVERY SEMESTER.**

**FOR MORE INFORMATION ABOUT
ADVISING AT MSU, VISIT
ADVISING.MSSTATE.EDU**



TIPS & TRICKS OF CLASS SCHEDULES

CLASS SCHEDULES ARE NOT IN CANVAS

Includes classes with meeting days/times/locations, class absences, progress grades, and final grades

LETTERS REPRESENTING THE DAYS OF THE WEEK

- "R" stands for Thursday

MULTIPLE CLASS TIMES LISTED FOR ONE CLASS

- CH 1213 includes lecture, recitation, and test days
 - Recitation (review session) meets once a week for 50 minutes
 - Test days are for 1 hour and 25 minutes and will only be attended 3-4 times a semester
- HI 1073 includes lecture and discussion days

CLASSES LISTED MULTIPLE TIMES ON SCHEDULE

- BIO 1134 is listed once for the lecture and once for the lab.
- MA 1313 is listed once for the lecture and once for the lab

"SI" IN THE COURSE TITLE

- Supplemental Instruction
FREE academic resource: si.msstate.edu

OLD MAIN 1030 AND 1050 LISTED FOR ONE CLASS TIME

- This is one big classroom/auditorium with multiple entrances.

COURSE NUMBERS AND ROOM NUMBERS

- HI 1073 is a course number
OLMAIN 1050 is a room number
- First number of a room number usually indicates the floor of a building
- First number of a course number indicates the level of rigor
- (HI 1073 is a freshman-level class, HI 4103 is a senior level class)
- Last number of a course number indicates the amount of credit hours

TERMS OF THE ACADEMIC YEAR

- **Semesters:** Traditional timeframe of courses, 5 months long
- **Mini-Terms:** Condensed timeframe and accelerated pace of courses

Check the "Part Term" column on your class schedule online

OPTIONS TO FIND LOCATIONS OF ACADEMIC BUILDINGS

- Apple or Google Maps on phone
- Maps: msstate.edu/maps